

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY

Doing Business with Children's Services Council of Palm Beach County

- A. CSC's conflict of interest policy prohibits staff from accepting gifts, gratuities, or other favors from vendors/contractors.
- B. CSC's procurement process provides equal opportunity to all participants and bids are awarded based on maximum value offered. Vendors/contractors will be notified of awards by the Purchasing Department or the bid coordinator.
- C. The Purchasing Department may conduct an annual vendor/contractor performance review for vendors/contractors holding long-term contracts with CSC.
- D. Contract performance issues/concerns should be directed to the Purchasing Department along with any questions or concerns related to the business process. Unresolved issues should be presented to the Director of Operations.
- E. The Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of all CSC agreements, and may demand and obtain records and testimony from vendors/consultants, subcontractors and lower tier subcontractors. Failure to fully cooperate with the Inspector General when requested may be deemed to be a material breach of the CSC agreement, justifying termination.